

## Mobile And Home-Based Close Contact Services Fund- Eligibility and Guidance

PLEASE NOTE – THIS FUND IS NOT YET OPEN

The Scottish Government's Mobile and Home-Based Close Contact Services Fund will be opening soon. This guidance covers who can apply, the eligibility criteria and what information you need to gather before applications open, so you can prepare in advance. **Once the fund opens, it will be open to applications for a four-week period.**

### WHO CAN APPLY?

- Registered Driving Instructors
- Owners and operators of mobile and home-based close contact service businesses



### ELIGIBILITY

To be eligible for this grant you must:

- have been operating your business before 17 March 2020
- have lost income as a result of Covid-19 restrictions
- be ordinarily resident in Scotland
- be operating in Scotland with a Scottish trading address
- have not received financial support through any of the following schemes: Strategic Framework Business Fund, Coronavirus Job Retention Scheme, COVID-19 Restrictions Fund Closure and Hardship Fund; Hardship Fund for Creative Freelancers; Wedding Sector Support Fund; Local Authority Discretionary Fund
- trade as self-employed or as a limited company and are registered with Companies House or HMRC as the owner and operator of the specified business
- have not breached any COVID regulations/requirements for businesses
- meet all of the eligibility criteria

## HOW MUCH IS THE GRANT WORTH?

Eligible applicants will receive a one-off £4,000 payment (£2,000 for the period to end December 2020 and a further £2,000 to cover the period from January 2021 onwards). Eligible limited companies and partnership businesses are only able to apply for one grant per business (multiple applications cannot be made to this fund for a single business).

## WHAT INFORMATION DO I NEED TO PROVIDE?

- Your Companies House registration number (for registered companies)
- Sole traders will need their unique Taxpayer Reference (UTR)
- Bank account details for this business
- A bank statement clearly showing evidence of business transactions
- Your National Insurance Number
- Your business website address and/or social media web links

Applications which contain inaccurate information or data that cannot be authenticated will be rejected.

A large number of applications is expected for this fund and applications will be assessed in the order in which they are received.

For more information, please visit -

<https://findbusinesssupport.gov.scot/service/funding/mobile-and-home-based-close-contact-services-fund>

You may also find it useful to register for the email update service to let you know when the fund goes live.

<https://r1.dotdigital-pages.com/p/4X7B-3CA/fbs-email-updates>

If you need further information regarding these funds, please email [info@thomsoncooper.com](mailto:info@thomsoncooper.com).

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